

CROSBY INDEPENDENT SCHOOL DISTRICT

Substitute Custodial Application

We consider applicants for all positions without regard to race, color, national origin, age, religion, sex, marital or veteran status, the presence of a medical condition, disability, or any other legally protected status.

Date of Application: _____

Social Security No: _____ Name: _____
Last First Middle

Current Address: _____

Home Phone No: _____ Other contact No: _____

Person to notify in case of emergency: _____ Phone No: _____

Hours available to work: _____

Have you ever been convicted of a felony or offensive involving moral turpitude (including, but not limited to theft, rape, murder, swindling, and indecency with a minor)? Yes ___ No ___ If yes, please state where, when and the nature of the offense: _____

Do you have a relative who is a member of the Crosby ISD Board of Education? Yes ___ No ___ If yes, please give the name of the relative and relationship: _____

Please provide a complete listing of all other jobs you have held in the past 5 years. Attach additional sheets if necessary. Please attach a resume, if available.

EDUCATIONAL HISTORY

_____ High School Graduate

Circle last grade completed 1 2 3 4 5 6 7 8 9 10 11 12

_____ GED

_____ Less than 2 years of college

_____ Two or more years of college

_____ Other training or education: _____

Please provide a complete listing of all other jobs you have held in the past 3 years. Attach additional sheets if necessary. Attach a resume, if available.

EMPLOYMENT HISTORY			
Company Name	Position/Title	Dates Employed	Reason for Leaving

SPECIAL SKILLS

Please list below, references who may be contacted regarding your work history.

Company Name	Mailing Address	Phone Number	Immediate Supervisor	Dates Employed

VERIFICATION

The above are true and accurate statements. I agree that any purposeful omission or false statements will constitute grounds for immediate dismissal. I also understand that unless this application is completed in detail it will not be considered.

I have applied for a substitute position with the Crosby Independent School District. In order that the Administration of this school may be fully informed as to my personal character and qualifications for employment, I do hereby release them and the person completing evaluation from any and all liability for damage of whatsoever nature due to information as may be requested by the Crosby Independent School District. I further agree that the information requested will become a part of my personnel file if I am employed by the district. I understand that a criminal history record check will be conducted as required by state law.

Date: _____ Signature: _____

Please return to:

Personnel Office
Crosby Independent School District
P.O. Box 2009

Pre-Employment Affidavit for Applicant

For purposes of this affidavit:

Adjudication and conviction refer to a conviction, plea of guilty or no contest (nolo contendere), probation, suspension, or deferred adjudication.

Charge refers to a formal criminal charge as documented by a primary charging instrument (a complaint, information, or indictment) under the Texas Code of Criminal Procedure.

Inappropriate relationship refers to the crime of improper relationship between educator and student in Texas Penal Code section 21.12, and any other inappropriate relationship as determined by the State Board for Educator Certification.

I declare the following:

☐ I have never been charged with, adjudicated for, or convicted of having an inappropriate relationship with a minor.

☐ I have been charged with, adjudicated for, or convicted of having an inappropriate relationship with a minor. The charge, adjudication, or conviction was determined to be false. The following are all of the relevant facts pertaining to the charge, adjudication, or conviction: _____

☐ I have been charged with, adjudicated for, or convicted of having an inappropriate relationship with a minor. The charge, adjudication, or conviction was determined to be true. The following are all of the relevant facts pertaining to the charge, adjudication, or conviction: _____

Declaration of Applicant

The following affidavit is offered to satisfy the requirement of Texas Education Code section 21.009 for a pre-employment affidavit, in accordance with Texas Civil Practices and Remedies Code section 132.001. An applicant who is offered employment will be asked to complete a notarized affidavit attesting to the same.

I declare under penalty of perjury that the foregoing is true and correct.

Name (First, Middle, Last)

Date of Birth

Address (Street, City, State, Zip Code)

County

Executed in _____ County, State of _____, on the _____ day of _____
County State Date Month Year

(Signature of Declarant)

I understand that the date of birth I am providing will not be used to determine eligibility for employment but will be used solely for the purpose of this unsworn declaration.

This form will be processed separately and not shared with the hiring manager.

Approved by the Texas Commissioner of Education, October 2017.